



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

20 February 2026

DIVISION MEMORANDUM

No. 105, s. 2026

**DISTRIBUTION OF SUPPLEMENTARY READING MATERIALS,
PRINTED DYNAMIC LEARNING PROGRAM (DLP) – LEARNING ACTIVITY
SHEETS, TEACHER’S NOTES AND LEARNING PACKETS TO PUBLIC
ELEMENTARY AND JUNIOR HIGH SCHOOLS**

To: Assistant Schools Division Superintendents
Chief - Curriculum Implementation Division (CID)
Chief – School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Public School Heads
District Property Custodians
School Property Custodians
All Others Concerned

1. Pursuant to **Section 2 of Presidential Decree No. 1455**, which mandates that all government resources must be managed, expended and utilized in accordance with applicable laws, rules and regulations and safeguarded against loss or wastage to ensure efficiency and effectiveness in government operations and in compliance with **Regional Memorandum No. 40 s. 2026**, entitled Guidelines in the Distribution of Florante at Laura for Grade 8 Learners for School Year 2025-2026 and **Regional Memorandum No. 833 s. 2025**, entitled Learning Resources for Disaster-Stricken-Areas: Transition Learning Resources (LES and LAS), DepEd DLP LAS and Teacher’s Notes, and Learning Packets, this Division, through the Property and Supply Unit will distribute the reading materials and learning resources to the respective sub-offices.

2. This aims to enhance educational outcomes by providing consistent access to essential learning materials and resources for all students. It encourages independent and proactive learning, empowering academic development, while maintaining continuous educational delivery across all schools.

3. Attached is the link (<https://tinyurl.com/Allocation-for-Distribution>) to access the Allocation List of Supplementary Reading Materials and Learning Resources for your reference.

4. All **District Property Custodians** are directed to proceed to **Property and Supply Unit, SDO Batangas Province** on **February 24-27, 2025**, from **9:00am to 4:00pm**. Please refer to Annex A for the specific schedule assigned to each sub-office. Strict adherence to the assigned schedule is required to ensure a smooth and orderly distribution process. Furthermore, Public School District Supervisors (PSDS) are advised to assign at least three (3) additional staffs to assist the District Property Custodian and provide transportation support to expedite the hauling process.



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5. Transportation expenses incurred for the retrieval of these materials shall be charged against the school MOOE, local or canteen funds, subject to existing accounting rules and regulations.
6. For clarification and further inquiries, you may contact the following:
 - Property and Supply Unit at 0962-194-3414
 - Learning Resources Management Section at (043) 722-1437 loc. 216
7. Immediate compliance and widest dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent 

DISTRIBUTION OF SUPPLEMENTARY READING MATERIALS, PRINTED DYNAMIC LEARNING PROGRAM (DLP) – LEARNING ACTIVITY SHEETS, TEACHER'S NOTES AND LEARNING PACKETS TO PUBLIC ELEMENTARY AND JUNIOR HIGH SCHOOLS / R2-149569 / 02/20/2026



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ANNEX A

SCHEDULE OF DISTRIBUTION

SUB-OFFICE	DATE
Bauan East, Bauan West, Lobo, Mabini, San Luis, San Pascual, Tingloy	February 24, 2026
Balayan East, Balayan West, Calaca, Calatagan, Lemery, Lian, Nasugbu East, Nasugbu West, Taal, Tuy	February 25, 2026
Agoncillo, Alitagtag, Balete, Cuenca, Laurel, Malvar, Mataasnahoy, San Nicolas, Sta. Teresita, Talisay	February 26, 2026
Ibaan, Padre Garcia, Rosario East, Rosario West, San Jose, San Juan East, San Juan West, Taysan	February 27, 2026